

## Corporate Overview and Scrutiny Committee – Action List Update

Date	From	Action	Status	Lead Officer	Resolved?
25 June 2015	Cllr Hebb	An update on the development of a pop-up window on the Corporate website to enable users to provide feedback regarding functionality.	An update was provided to the Committee on 19 November. It was reported that this function was now live and web users could provide feedback.	Jackie Hinchliffe	CLOSED
25 June 2015	Cllr Hebb	That a summary of the work undertaken by the Budget Review Panel, once concluded, be referred to the Committee for consideration and comments.	It is anticipated that an update will be referred to the Committee in January 2016.	Sean Clark / Steve Cox	OPEN
17 September 2015	Cllr Stewart	For officers to investigate whether blue recycling and brown garden waste bins were combined together when collected, for example if they were collected on the same refuse trucks.	There are operational occasions where this might happen and it is trying to be minimised. At a time if a road is missed then it is possible that all the waste streams for that road will be mingled on collection, this is due to the cost of sending out two crews and refuse lorries rather than the minor cost of sending such a small tonnage of waste to landfill. The department are looking to take actions to minimise this from happening and are hopeful that a future change of work arrangements will make this a very small exception. The department are aware of the disincentive this depicts for people who have taken their time to recycle.	Richard Parkin	CLOSED
17 September 2015	Cllr Liddiard	For a vision of Community Hubs to be shared with the Committee outside of the meeting.	Officers are currently investigating.	Steve Cox	OPEN
17 September 2015	Cllr Stewart	For a list of statutory and discretionary services to be shared with the Committee so that Members could be more informed of the impact of the budget savings. Officers explained that the slide pack from the budget review panel process could be circulated.	A list of statutory and discretionary services is currently being developed by Directors Board and it is anticipated an update will be available in the New Year.	Steve Cox / Sean Clark	OPEN
17 September 2015	Cllr Hebb / Cllr Liddiard	It was agreed that officers could obtain further detail of what Cllr Hebb wanted to achieve from changing the reporting mechanism from outside of the meeting, following which both reporting	The Corporate Planning Framework is currently under review and will be considered by Directors Board in January. This will include a review of how we will monitor the	Sarah Welton / Karen Wheeler	OPEN

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		<p>mechanisms could be considered by Performance Board and the findings presented to the Committee at a later meeting.</p> <p>In relation to this Councillor Liddiard requested:</p> <p>For officers to investigate the viability, cost impact and ability to change the currently RAG (Red, Amber, Green) reporting system and consider the wider implications.</p>	Council's performance against the Corporate Plan.		
17 September 2015	Cllr Hebb	How the target of the number of apprentices employed by the Council was set.	65 was the target in 2013/14 and originally it was intended that the target would be increased each year. However, over the last couple of years, given the budgetary situation across all directorates, the ability to recruit and accommodate apprentices and still ensure that their training and experience was of a good standard, has been reduced. Thus rather than increase the target, and put services under increasing pressure, it was decided to maintain the same target – which is still very challenging in the current climate.	Sarah Welton	CLOSED
17 September 2015	Cllr Hebb	Whether the geographical areas with the most contaminated recycling waste loads had been identified and if communication could be targeted in these areas to mitigate the volume of contaminated waste.	<p>The Environment Department have seen a gradual decline of recycling levels over the last few years. This is a national trend however there are certain Councils who are still increasing their recycling rates.</p> <p>Early in the new year the department are looking to have a new action plan in place regarding the increase of recycling.</p> <p>Part of this plan is to target specific area/rounds where recycling appears to be lower than other areas. There is a complication in this however as some rounds have less properties/bin lifts than others therefore some assumptions will need to be worked on.</p>	Richard Parkin / Karen Wheeler	OPEN
17 September	Cllr Hebb	What other accreditations the authority could undertake to demonstrate performance against the	The Council holds the Lexcel Law Society Practice Management Standard for Legal	Jackie	OPEN

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2015		priority of a 'well-run organisation'.	<p>Services; ADSO Award for Democratic Services Team of the Year; Customer Contact Association (CCA) global standard; Bronze Homelessness Standard and IIP Gold accreditation.</p> <p>The Information Management team are currently looking at pursuing the ISO 27001 Certification for Information Security Management and are considering costs and requirements. Currently awaiting further feedback from other services.</p>	Hinchliffe	
19 November 2015	Cllr Hebb	To circulate a weekly progress tracker regarding the Serco transition to identify whether key milestones were on or off track.	An update report for the Serco work was circulated to the Committee which completed on 1 December 2015. The project arrangements have now been concluded and no further reports will be circulated.	Matthew Essex	CLOSED
19 November 2015	Committee	To investigate whether an audit of training records could be undertaken by the internal audit team as a due diligence exercise and included on the annual audit work programme as appropriate.	Will submit the proposal to be considered for inclusion in the 2016/17 audit plan.	Jackie Hinchliffe / Wendy Allen	OPEN
19 November 2015	Committee	That officers undertake a benchmarking exercise to determine how Thurrock's investment in training compares with other similar sized unitary authorities. The results of any such exercise can be updated to Members in the form of a briefing note.	Options for conducting a meaningful benchmarking exercise to be researched with a view to conduct the benchmarking in April/May.	Jackie Hinchliffe / Wendy Allen	OPEN
19 November 2015	Committee	That officers form a working group with Members to identify innovate and accessible ways to enhance the Member Development and Training Programme.	<p>Group Leaders and Independent Members have been invited to put forward nominations to the Working Group.</p> <p>Nominations have been received and Members will be contacted in the New Year to arrange for a first meeting in order to progress this matter further.</p>	Democratic Services	OPEN
19 November 2015	Committee	That each Political Group nominate a "Training Advocate" to act as a lead liaison between Elected Members and Democratic Services in order to help identify which skills Members wish to develop and	Group Leaders have been invited to nominate a Training Advocate for their respective groups. Nominations have been received and	Democratic Services	OPEN

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		promote the training courses on offer.	Members will be contacted in the New Year.		
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